

MELBOURNE MIDDAY MILERS

2023 AGM MINUTES

Meeting Details

Meeting Date	Thursday 30 November 2023
Meeting Time	7:30pm
Meeting Location	Via Zoom

Meeting Agenda

Welcome by Chairperson

1. Recording of Attendances, Proxies and Apologies

1a) Attendance (8)

Bruce Davie; Richard Does; Shane Fielding; Dale Nardella; Michael Phillips; Greg Roche; Nick Turner; Rob Jones;

1b) Proxies (4)

Nick Turner for Gary Zuccula
Richard Does for Elisa Mooren
Greg Roche for Tony Hally
Bruce Davie for Anne Martin

1c) Apologies (2)

Gary O'Dwyer; Rob Italia, Travis Mitchel, Stephen Miller, Ingrid Morrison, Elisa Mooren, Tony Hally, Gary Zuccula

Ordinary business

2. Confirm 2022 AGM minutes

Presented by Bruce Davie

Mr Davie provided members with a summary of the key points of the 2022 AGM.

Motion:

I move that the minutes be confirmed as a true and accurate record of the 2022 annual general meeting.

Moved Michael Phillips / Seconded Shane Fielding

PASSED

3. Actions arising from 2022 AGM Minutes

Presented by Bruce Davie

No actions were outstanding from the 2022 AGM

4. Receive and consider the Annual Report of the Committee

Presented by Bruce Davie

At the end of the 2023 financial year, the club membership stood at 94 (including life members) down from 119 at the end of last year.

The Club was well represented at the WMA masters XC championships with 7 representatives including Katie Seibold taking 5th F45 and Ant Rickards with 6th in M50.

All Miler events were well represented except 5Ms which was cancelled due to a low number of participants. There were 71 total participants in at least one event. The top points scoring woman was Katie Seibold, while the top scoring male was Thai Phan who also had the highest number of points overall. Mark Whilleys and Anthony Mithen had the 2nd and 3rd highest points respectively. Most improved was Simon Kean, while Mark Willets won the Chas Harcoan Trophy. Best clubperson was Rob Jones for his excellent work with the training program and bringing people together.

Average training session attendance was 4-10 people on a Tuesday and Thursday.

We applied for but did not receive a Vic Gov grant to try to grow our membership with a focus on bringing more women into the sport.

We tried new methods of communication with the club members. We trialed the "Stack" Team app with limited success. Facebook and email seem to remain the best way of communicating with members.

Mr. Davie highlighted the great work of Micheal Bialzak on parkrun reports and handicap. He continues to put a lot into the club and these efforts are great for keeping people engaged.

Mr. Davie thanked everyone on the committee. Ingrid Morrison has spend 4 years on the committee and is stepping down as Treasurer, Zeb Phoenix is stepping down as Secretary. Tony Hally and Dale Nardella are also stepping down after many years on committee.

Dale Nardella noted the great work of Bruce Davie in first year as president.

Motion:

I move that the annual report be adopted.

Moved Greg Roche / Seconded Nick Turner

PASSED

5. Receive and consider the financial statements of the Melbourne Midday Milers Incorporated for the 2022/23 financial year.

Presented by Bruce Davie (with information supplied by Ingrid Morrison)

Presentation of profit / loss statement

Motion:

I move that the financial statements be adopted.

Moved Shane Fielding / Seconded Michael Phillips

PASSED

6. Decide the number of ordinary members to hold office for the 2023/2024 year

Presented by Bruce Davie

Resolution

To consider and, if thought fit, pass the following as an ordinary resolution:

“That the number of ordinary members of the Committee for the 2023/24 financial year be set at five.”

Moved Bruce Davie / Seconded Nick Turner

PASSED

7. Election of Office Bearers

Presented by Bruce Davie

Vice President, Treasurer, Secretary and 3 ordinary committee meetings positions were declared vacant.

Executive committee positions

Vice President – Nick Turner (Continuing, elected for a 2 year term)

Moved Bruce Davie / Seconded Shane Fielding

PASSED

Treasurer – Elisa Mooren (new - only nomination received, elected for 2 year term)

Secretary – No nominations

Ordinary members of the committee positions

Committee 1 – Rob Jones (New)

Committee 2 – Shane Fielding (Returning)

Committee 3 – Mark Willets (Continuing)

Note: Anne Martin and Michael Philips are midway through their 2 year ordinary committee term

Note: Bruce Davie is midway through his 2 year presidency

Club events coordinator

This position is responsible for:

- Managing and overseeing the promotion, communication, organisation and participation of all club events (i.e. championship and non-championship events).
- Delegating necessary tasks to the general committee to assist with the above.
- Working with the handicapper and the executive committee to resolve any event issues that arise at club events.

There were no nominations received for this position. As this role has been split between committee members for the last year, Mr Davie suggested we could continue in that mode.

8. Special Resolution To Change Financial Year

Resolution

To consider, and if thought fit, pass the following as an ordinary resolution:

"That the Rules of Melbourne Midday Milers Incorporated be amended as Follows:

Rule 3: Financial year

The financial year of the Association is each period of 12 months ending on 31 March.

Rule 12: Annual subscription and fee on joining

(1) At each AGM, the Association must determine—

(a) the amount of the annual subscription (if any) for the following financial year; and

(b) the date for payment of the annual subscription.

(2) The Association may determine that different annual subscriptions are payable by AV non-financial members, AV financial members, and associate members.

(3) A life member is exempt from paying the annual subscription but retains all rights of a member.

(4) The Association may determine that any new member who joins after the start of a financial year must, for that financial year, pay a fee equal to—

(a) the full annual subscription; or

(b) a pro rata annual subscription based on the remaining part of the financial year; or

(c) a fixed amount determined from time to time by the Association.

(5) The rights of a member, other than a life member, (including the right to vote) who has not paid the annual subscription by the due date are suspended until the subscription is paid."

These two rule changes will align our fiscal year with that of AV, so that we can ensure that all members are covered by AV insurance from the day they join the club. The change to Rule 12 simplifies the process of pro-rating memberships for new members joining part-way through the fiscal year.

We will end up with one "short" fiscal year to get us through to the start of the new regime (assuming the change is approved). We plan to issue credits to those who are members at the time of the switch over to compensate for the short year.

Moved: Bruce Davie / Seconded Richard Does

PASSED

9. Membership / Fees for 2024/25

Resolution

To consider, and if thought fit, pass the following as an ordinary resolution:

“That:

- i. The 2024/25 annual subscription be set at \$20 plus the cost of AV insurance (currently \$10) for non-financial AV members;
- ii. The 2024/25 annual subscription be set at \$20 for financial AV members;
- iii. The 2024/25 annual subscription be due and payable no later than 30 April 2024

Moved Bruce Davie / Seconded Shane Fielding

PASSED

NB: The date of renewal was changed due to the prior motion having passed. For the 2024/25 membership year, the credit card merchant fee has been included in the subscription so that members do not incur this additional cost.

General Business

10. Non-Financial

A. Appointment of Non-Office Bearers (presented by President)

Resolution:

To consider, and if thought fit, pass the following as an ordinary resolution:

That the following members be appointed:

Handicapper – Michael Bialczak

Training programmer – Rob Jones

Moved Bruce Davie / Seconded Greg Roche

It was also unanimously agreed that this resolution be adopted.

PASSED

Complaints Handling Officer (Rory Heddles stepping down from this role)

This position is delegated to lead the handling of complaints of concerns raised by members and includes three primary functions:

- to receive and respond to complaints made to the club about the activities of the club, or the behaviour of its members;
- to ensure a timely, fair and robust complaints handling process for both the complainant and the respondent; and
- to provide advice to the club on how to enhance its procedures, policies and governance.

Mr Nardella nominated for this role.

Moved Micheal Phillips / Seconded Bruce Davie

It was also unanimously agreed that this resolution be adopted.

PASSED

Member Experience Officers (currently vacant)

This position includes two primary functions:

- to act as an impartial advisor on how the club can improve the way members perceive and feel about their membership experience; and
- to provide information and moral support to members raising concerns or complaints around inappropriate behaviour.

No nominations for this role have been received.

B. 2024 Calendar (Presented by Bruce Davie)

The Club will consider developing a 2024 Club calendar early in 2024. The timing of this will also look to coincide with timing for when Athletics Victoria (AV) releases further information on its XCR 2024 calendar.

Note as follows:

- a. Parkrun 2024 event is proposed to start from 1 November 2023 and finish on the Saturday of the Melbourne Marathon weekend with the following rules:
 - *Result must be verifiable via Parkrun website (no barcode = no result);*
 - *Must be a fully paid up Miler on the date you run; and*
 - *From 1 July onwards, we will endeavour to publish progressive results on the Milers website. If there are any mistakes or omissions, it is each member's individual responsibility to advise the club secretary on or by the Sunday in the week before MM.*

C. Club Championship point scoring system (Presented by Bruce Davie)

Resolution:

To consider, and if thought fit, pass the following as an ordinary resolution:

That subject to resolving the club calendar, the Club Championship point scoring system will be developed and agreed by the Committee (similar structure to the 2022-23 year).

Moved Bruce Davie / Seconded Shane Fielding

PASSED

11. Financial

A. Proposed MMM Prizes (Presented by Bruce Davie)

The following table indicates the proposed prizes and awards for the 2023/24 financial year:

Event	Championship Event	Trophy	Prize
Mile handicap	✓	Perpetual	Sponsor or \$25*
Killer loop	✓		Sponsor or \$25*
Max Howard tan handicap	✓		Sponsor or \$25*
Peter Moor 2000m handicap	✓		Sponsor or \$25*
3000m handicap	✓		Sponsor or \$25*
5000m handicap	✓		Sponsor or \$25*
10km scratch	✓	Perpetual	
5M's relay (winning team)	✓		
5M's relay (runner of the day)		✓	Sponsor or \$25*
Two bridges relay	✓		
Best parkrun age grade	✓		Sponsor or \$25*

Club champion - 1 st - 2 nd - 3 rd		Perpetual	\$250 \$100 \$50
Chas Harcoan 50+ champion		Perpetual	\$50
Winter romp		Perpetual	Sponsor or \$25*
Fastest tan#		✓	
Fastest marathon^		✓	
Best marathon age grade			Sponsor or \$25*
Most Improved		✓	
Gary O'Dwyer best clubperson		Perpetual	

Notes:

* Where no sponsors prize is available, prize will be \$25 cash

Fastest tan must occur at a club organised event or time trial. AV tan relay is excluded.

^ To be eligible to win fastest marathon award the member must have competed in at least one championship event

Male and female awards will be presented for those highlighted in yellow. All others events have no gender category

Whilst both male and female club champion is recognised, cash prizes are only awarded to the overall champion. The male and overall championships are calculated as "drop your worst 2 results, the female championship is calculated as "drop your worst 4 results".

Resolution:

To consider, and if thought fit, pass the following as an ordinary resolution:

"That prizes and trophies be awarded based on the above table, with the committee having discretion to reduce cash prizes subject to the financial position of the club."

Moved Bruce Davie / Seconded Nick Turner

PASSED

B. 2023-24 Budget (Presented by Bruce Davie)

The following Budget is proposed for 2023-24:

Melbourne Middy Milers Inc
Profit & Loss Statement
For the period 1 November 2022 to 31 October 2023

Notes	Budget					Actuals			
	2023/2024	2022/23	2021/22	2020/21	2019/20	2022/2023	2021/22	2020/21	2019/20
			\$	\$	\$		\$	\$	\$
Revenue									
Membership	1800	3000	2,400	4,500	4,800	1,860	2,390	3,160	4,540
AV insurance contributions	nil	720	1,200	1,600	2,000	650	570	1,140	1,630
Merchandise sales	0	0	0	0	0	0	0	0	0
SM's entry fees	0	0	0	0	0	0	0	0	0
Presentation dinner	0	0	0	0	0	0	2,335	0	0
Interest	1	10	0	10	30	1	9	1	7
Total Revenue	1801	3730	3,600	6,110	6,830	2,511	5,304	4,301	6,178
Expenses									
Club championship prizes	700	700	700	1,900	1,900	625	2,070	1,600	214
AV affiliation & insurance	250	600	1,550	1,950	2,400	540	920	1,550	1,930
Christmas breakfast	100	300	250	250	300	24	254	94	76
Merchandise	0	0	0	0	0	0	0	0	60
SM's	0	500	800	1,100	1,100	416	183	814	830
Presentation dinner	100	100	200	300	300	0	2,645	0	0
Post Covid Function	0	0	0	2,400	0	0	0	1,327	0
Marketing/flags/banners	0	100	0	200	200	0	0	0	0
Engraving and trophies	380	350	200	300	300	364	300	200	0
Web hosting & development	220	250	250	230	230	215	215	215	215
CAV fees	65	250	60	60	60	61	248	244	59
AGM expenses	0	0	200	0	200	0	0	0	0
Online registration fees	150	100	150	200	204	138	81	203	0
Miscellaneous	100	25	0	0	0	0	8	239	118
Total Expenses	2065	3275	4,360	8,890	7,194	2,383	6,924	6,486	3,501
Net Profit	-264	455	-760	-2,780	-364	128	-1,620	-2,184	2,676

Resolution:

To consider, and if thought fit, pass the following as an ordinary resolution:

"That the Budget (as tabled above) is approved for 2023-24".

Moved Bruce Davie / Seconded Richard Does

PASSED

Resolution:

To consider, and if thought fit, pass the following as an ordinary resolution:

That the Treasurer has the discretion to approve any single item above budget up to a limit of 10%. Proposed expenditure in excess of the 10% threshold must be approved by a majority of the executive committee.

Moved Bruce Davie / Seconded Shane Fielding

PASSED

12. Other business for future consideration and/or action by the committee following the AGM

There was discussion around ways to promote the club and make it more visual to people around Melbourne. Some suggestions included nominating a few parkrun events to promote amongst miler participation

Shane Fielding mentioned that we need to make sure that new runners are welcomed and supported when joining the club and that there may be scope to update the Milers webpage.

There were no actions arising from this discussion but the committee will continue to develop these ideas throughout the next committee meetings.

The next event was noted: the Christmas Breakfast on December the 13th.

13. Meeting Closed at 8:51pm

Attachment A

Melbourne Midday Milers AGM 2021

Notice of Special Resolution

Special Resolution #1

To consider, and if thought fit, pass the following as a special resolution:

That rule 24 of the club rules be amended as follows:

“24 Conduct of disciplinary appeal meeting

- (1) At a disciplinary appeal meeting—
 - (a) no business other than the question of the appeal may be conducted; and
 - (b) the disciplinary subcommittee must state the grounds for suspending or expelling the member and the reasons for taking that action; and
 - (c) the person whose membership has been suspended or who has been expelled must be given an opportunity to be heard.
- (2) After complying with subrule (1), the Committee must vote at the meeting by secret ballot on the question of whether the decision to suspend or expel the person should be upheld or revoked.
- (3) The decision is upheld if an absolute majority of the Committee voting at the meeting votes in favour of the decision.”

Special Resolution #2

To consider, and if thought fit, pass the following as a special resolution:

That rule 50 of the club rules be amended as follows:

“50 Positions to be declared vacant

- (1) This rule applies to—
 - (a) the first AGM of the Association after its incorporation; or
 - (b) any subsequent AGM of the Association, after the annual report and financial statements of the Association have been received.
- (2) The Chairperson of the meeting must declare the positions on the Committee to be elected at the AGM vacant and hold elections for those positions in accordance with rules 51 to 54.”

Special Resolution #3

To consider, and if thought fit, pass the following as a special resolution:

That rule 52 of the club rules be amended as follows:

“52 Election of President etc.

- (1) At the AGM in each even-numbered year, separate elections must be held for each of the following positions—
 - (a) President;
 - (b) Secretary;
 - (c) Club Captain.
- (1A) At the AGM in each odd-numbered year, separate elections must be held for each of the following positions—
 - (a) Vice-President;
 - (b) Treasurer.
- (2) If only one member is nominated for the position, the Chairperson of the meeting must declare the member elected to the position.
- (3) If more than one member is nominated, a ballot must be held in accordance with rule 54.
- (4) On his or her election, the new President may take over as Chairperson of the meeting.”

Special Resolution #4

To consider, and if thought fit, pass the following as a special resolution:

That rule 53 of the club rules be amended as follows:

“53 Election of ordinary members

- (1) The AGM must by resolution decide the number of additional ordinary members of the Committee (if any) it wishes to hold office for the next 2 years.
- (2) A single election may be held to fill all of those positions.
- (3) If the number of members nominated for the position of ordinary committee member is less than or equal to the number to be elected, the Chairperson of the meeting must declare each of those members to be elected to the position.
- (4) If the number of members nominated exceeds the number to be elected, a ballot must be held in accordance with rule 54.”

Special Resolution #5

To consider, and if thought fit, pass the following as a special resolution:

That rule 55 of the club rules be amended as follows:

“55 Term of office

- (1) Subject to subrule (3) and rule 56, a committee member holds office until their position is declared vacant at the second AGM after their election.
- (2) A committee member may be re-elected.
- (3) A general meeting of the Association may—
 - (a) by special resolution remove a committee member from office; and
 - (b) elect an eligible member of the Association to fill the vacant position in accordance with this Division.
- (4) A member who is the subject of a proposed special resolution under subrule (3)(a) may make representations in writing to the Secretary or President of the Association (not exceeding a reasonable length) and may request that the representations be provided to the members of the Association.
- (5) The Secretary or the President may give a copy of the representations to each member of the Association or, if they are not so given, the member may require that they be read out at the meeting at which the special resolution is to be proposed.”