

MELBOURNE MIDDAY MILERS

2022 AGM MINUTES

Meeting Details

Meeting Date	Thursday 1 December 2022
Meeting Time	7:45pm
Meeting Location	Via Zoom

Meeting Agenda

Welcome by Chairperson

1. Recording of Attendances, Proxies and Apologies

1a) Attendance (16)

Bruce Davie; Richard Does; Shane Fielding; Tony Hally; Dale Nardella; Michael Phillips; Greg Roche; Rob Schwerkolt; Keiko Sunaba; Nick Turner; Daniel Rees; Gary Zuccala; Anne Martin; Rob Jones; James Simonetta; Ingrid Morrison

1b) Proxies (1)

Dale Nardella for Gary O'Dwyer

1c) Apologies (2)

Gary O'Dwyer; Mark Purvis

Ordinary business

2. Confirm 2021 AGM minutes

Presented by Bruce Davie

Mr Davie provided members with a brief summary of the key points of the 2021 AGM.

Motion:

I move that the minutes be confirmed as a true and accurate record of the 2020 annual general meeting.

Moved Richard Does / Seconded Nick Turner

PASSED

3. Actions arising from 2021 AGM Minutes

Presented by Bruce Davie

No actions were outstanding from the 2021 AGM

4. Receive and consider the Annual Report of the Committee

Presented by Dale Nardella

In terms of membership numbers, the club closed the 2021 financial year on 31 October with a total of 119 members, a drop of 40 from last year.

Achievements included the completion of a full series of championship events throughout the year, none of which were virtual for the first time since 2019. 80 members of the club—a substantial fraction—took part in the championship. The 2021 Awards night was held recently and Mr Nardella congratulated the award winners, including GGO Best Club Person (Mike Bialczak), Veterans champion (Mark Willets), female club champion (Anne Martin) and male and overall champion (Greg Roche).

Mr Nardella thanked the Handicapper and avid parkrun reporter (Michael Bialczak), Training Programmer (Sean Helmot), main sponsor (Melbourne Sports Medicine Centre) and the committee for their collective support throughout the year.

Mr Nardella advised members that he would be stepping down as President after two years leading the club through the challenging Covid era. He plans to stay on the committee for the coming year to ease the transition.

Mr Davie thanked Mr Nardella for his excellent leadership as President as did many others in the meeting.

Motion:

I move that the annual report be adopted.

Moved Bruce Davie / Seconded Ingrid Morrison

PASSED

5. Receive and consider the financial statements of the Melbourne Midday Milers Incorporated for the 2021/22 financial year.

Presented by Ingrid Morrison

There was discussion about the possibility of reducing the number of cash prizes to improve the club's financial position, to be continued in the budget discussion.

Motion:

I move that the financial statements be adopted.

Moved Tony Hally / Seconded Ricard Does

PASSED

6. Election of Office Bearers

Presented by Dale Nardella

Resolution

To consider and, if thought fit, pass the following as an ordinary resolution:

“That the number of ordinary members of the Committee for the 2021/22 financial year be set at five.”

Moved Shane Fielding / Seconded Anne Martin

PASSED

All positions were declared vacant.

Executive committee positions

President – Bruce Davie (new- only nomination received prior to meeting)

Vice President – Nick Turner (new - only nomination received prior to meeting)

Secretary – Zeb Phoenix (new - only nomination received, post AGM appointment)

Treasurer – Ingrid Morrison (Continuing - only nomination received prior to meeting)

Club Captain – Greg Roche- (new - only nomination received prior to meeting)

Ordinary members of the committee positions (up to 6)

Committee 1 – Tony Hally (continuing)

Committee 2 – Anne Martin (new - nominated at meeting)

Committee 3 – Dale Nardella (Continuing)

Committee 4 – Michael Phillips (new - nominated at meeting)

Committee 5 – Mark Willets (new - nominated post-AGM)

Club events coordinator

This position is responsible for:

- Managing and overseeing the promotion, communication, organisation and participation of all club events (i.e. championship and non-championship events).
- Delegating necessary tasks to the general committee to assist with the above.
- Working with the handicapper and the executive committee to resolve any event issues that arise at club events.

There were no nominations received for this position. As this role has been split between committee members for the last year, Mr. Davie suggested we could continue in that mode.

8. Membership / Fees for 2022/23

Resolution

To consider, and if thought fit, pass the following as an ordinary resolution:

“That:

- i. The 2022/23 annual subscription be set at \$20 plus the cost of AV insurance (currently \$10) for non-financial AV members;*
- ii. The 2022/23 annual subscription be set at \$20 for financial AV members;*
- iii. The 2022/23 annual subscription be due and payable no later than 30 November 2022*

After discussion of a motion to increase dues by \$5 per year received less than majority support, the motion above was proposed in its place.

Moved: Shane Fielding. Seconded: Nick Turner

PASSED

NB: For the 2021/22 membership year, the credit card merchant fee has been included in the subscription so that members do not incur this additional cost.

General Business

9. Non-Financial

A. Appointment of Non-Office Bearers (presented by President)

Resolution:

To consider, and if thought fit, pass the following as an ordinary resolution:

That the following members be appointed:

Handicapper – Michael Bialczak

Training programmer – Rob Jones

Moved Greg Roche / Seconded Tony Hally

It was also unanimously agreed that this resolution be adopted.

PASSED

Complaints Handling Officer (currently Rory Heddles)

This position is delegated to lead the handling of complaints of concerns raised by members and includes three primary functions:

- to receive and respond to complaints made to the club about the activities of the club, or the behaviour of its members;
- to ensure a timely, fair and robust complaints handling process for both the complainant and the respondent; and
- to provide advice to the club on how to enhance its procedures, policies and governance.

Mr Nardella advised members that he will confirm whether Mr Heddles wishes to continue in this role. This was confirmed after the meeting.

Member Experience Officers (currently vacant)

This position includes two primary functions:

- to act as an impartial advisor on how the club can improve the way members perceive and feel about their membership experience; and
- to provide information and moral support to members raising concerns or complaints around inappropriate behaviour.

No nominations for this role have been received.

B. 2023 Calendar (Presented by Dale Nardella)

The Club will consider developing a 2023 Club calendar early in 2023. The timing of this will also look to coincide with timing for when Athletics Victoria (AV) releases further information on its XCR 2022 calendar.

Note as follows:

- a. Parkrun 2023 event is proposed to start from 1 November 2022 and finish on the Saturday of the Melbourne Marathon weekend with the following rules:
 - *Result must be verifiable via Parkrun website (no barcode = no result);*
 - *Must be a fully paid up Miler on the date you run; and*
 - *From 1 July onwards, we will endeavour to publish progressive results on the Milers website. If there are any mistakes or omissions, it is each member's individual responsibility to advise the club secretary on or by the Sunday in the week before MM.*

C. Club Championship point scoring system (Presented by Dale Nardella)

Resolution:

To consider, and if thought fit, pass the following as an ordinary resolution:

That subject to resolving the club calendar, the Club Championship point scoring system will be developed and agreed by the Committee (similar structure to the 2020-21 year).

Moved Richard Does / Seconded Bruce Davie

PASSED

10. Financial

A. Proposed MMM Prizes (Presented by Ingrid Morrison)

The following table indicates the proposed prizes and awards for the 2022/23 financial year:

Event	Championship Event	Trophy	Prize
Mile handicap	✓	Perpetual	Sponsor or \$25*
Killer loop	✓		Sponsor or \$25*
Max Howard tan handicap	✓		Sponsor or \$25*
Peter Moor 2000m handicap	✓		Sponsor or \$25*
3000m handicap	✓		Sponsor or \$25*
5000m handicap	✓		Sponsor or \$25*
10km scratch	✓	Perpetual	
5M's relay (winning team)	✓		
5M's relay (runner of the day)		✓	Sponsor or \$25*
Two bridges relay	✓		
Best parkrun age grade	✓		Sponsor or \$25*
Club champion			

- 1 st		Perpetual	\$250
- 2 nd			\$100
- 3 rd			\$50
Chas Harcoan 50+ champion		Perpetual	\$50
Winter romp		Perpetual	Sponsor or \$25*
Fastest tan#		✓	
Fastest marathon^		✓	
Best marathon age grade			Sponsor or \$25*
Most Improved		✓	
Gary O'Dwyer best clubperson		Perpetual	

Notes:

* Where no sponsors prize is available, prize will be \$25 cash

Fastest tan must occur at a club organised event or time trial. AV tan relay is excluded.

^ To be eligible to win fastest marathon award the member must have competed in at least one championship event

Male and female awards will be presented for those highlighted in yellow. All others events have no gender category

Whilst both male and female club champion is recognised, cash prizes are only awarded to the overall champion. The male and overall championships are calculated as "drop your worst 2 results, the female championship is calculated as "drop your worst 4 results".

There were significant discussions regarding reducing prizes in line with the income of the club once there is a clearer picture of membership revenue in 2023. The responsibility of setting prizes appropriately will rest with the committee.

Resolution:

To consider, and if thought fit, pass the following as an ordinary resolution:

"That prizes and trophies be awarded based on the above table, with the committee having discretion to reduce cash prizes subject to the financial position of the club."

Moved Ingrid Morrison/ Seconded Shane Fielding

PASSED

B. 2021-22 Budget (Presented by Ingrid Morrison)

The following Budget is proposed for 2022-23:

Melbourne Midday Milers Inc
Profit & Loss Statement for the period of 01/11/2021 - 31/10/2022
Budget for the period of 01/11/2022-31/10/2023

	Notes	Budget			Actuals		2019/20
		2022/23	2021/22	2020/21	2021/22	2020/21	
			\$	\$	\$	\$	\$
Revenue							
Membership	4	2000	2,400	4,500	2,390	3,160	4,540
AV insurance contributions		720	1,200	1,600	570	1,140	1,630
Merchandise sales		0	0	0	0	0	0
5M's entry fees		0	0	0	0	0	0
Presentation dinner	2,3	0	0	0	2,335	0	0
Interest		10	0	10	9	1	7
Total Revenue		2730	3,600	6,110	5,304	4,301	6,178
Expenses							
Club championship prizes	1,5	700	700	1,900	2,070	1,600	214
AV affiliation & insurance		1130	1,550	1,950	920	1,550	1,930
Christmas breakfast		300	250	250	254	94	76
Merchandise		0	0	0	0	0	60
5M's		500	800	1,100	183	814	830
Presentation dinner	2	100	200	300	2,645	0	0
Post Covid Function		0	0	2,400	0	1,327	0
Marketing/flags/banners		100	0	200	0	0	0
Engraving and trophies		350	200	300	300	200	0
Web hosting & development		250	250	230	215	215	215
CAV fees		80	60	60	248	244	59
AGM expenses		0	200	0	0	0	0
Online registration fees		100	150	200	81	203	0
Miscellaneous		25	0	0	8	239	118
Total Expenses		3635	4,360	8,890	6,924	6,486	3,501
Net Profit		-905	-760	-2,780	-1,620	-2,184	2,676

Notes for P&L

1. Presentation dinner trophies/prizes are over the Budget due 2021 and 2022 events were held during the same reporting year
2. 2021 presentation dinner deposits were collected and then paid to the restaurant during 2022 reporting period.
3. 2022 presentation dinner, no deposits were collected, and one expense occurred.

Notes for 2023 Budget

4. 2022/23 budget assumes membership numbers are declining
5. 2022/23 championship prizes are kept same as 2022

Resolution:

To consider, and if thought fit, pass the following as an ordinary resolution:

"That the Budget (as tabled above) is approved for 2022-23".

Moved Nick Turner/ Seconded Anne Martin

PASSED

Resolution:

To consider, and if thought fit, pass the following as an ordinary resolution:

That the Treasurer has the discretion to approve any single item above budget up to a limit of 10%. Proposed expenditure in excess of the 10% threshold must be approved by a majority of the executive committee.

Moved Richard Does / Seconded Shane Fielding

PASSED

11. Other business for future consideration and/or action by the committee following the AGM

There was a lengthy discussion about the future direction and vision for the club. Issues affecting the club include the overall move away from working in the CBD leading to low attendance at lunchtime runs and a related decline in membership. There were various comments about the value of the club such as the friendly competition inspired by the Club Championships, the friendships formed over many years, the sense of being connected to the Club even during lockdown, and the opportunity to find training partners for non-Tan running, notably Eaglemont runs (which have fallen by the wayside, although still happening informally). Mr. Davie observed that communication needs to be improved, and that a multi-pronged approach (e.g., Facebook, email, new apps such as Stack App) is going to be considered by the committee. Focussing on one weekly session to ensure critical mass was suggested. Large membership numbers need not be the primary goal, but connection to the club is important. There were no actions arising from this discussion but the committee will take it up in their first meeting and input from the club is sought.

Two upcoming events were noted: the Christmas Breakfast on December the 14th and the 100 x 100 session on the 13th.

12. Meeting Closed at 9:30pm

Attachment A

Melbourne Midday Milers AGM 2021

Notice of Special Resolution

Special Resolution #1

To consider, and if thought fit, pass the following as a special resolution:

That rule 24 of the club rules be amended as follows:

“24 Conduct of disciplinary appeal meeting

- (1) At a disciplinary appeal meeting—
 - (a) no business other than the question of the appeal may be conducted; and
 - (b) the disciplinary subcommittee must state the grounds for suspending or expelling the member and the reasons for taking that action; and
 - (c) the person whose membership has been suspended or who has been expelled must be given an opportunity to be heard.
- (2) After complying with subrule (1), the Committee must vote at the meeting by secret ballot on the question of whether the decision to suspend or expel the person should be upheld or revoked.
- (3) The decision is upheld if an absolute majority of the Committee voting at the meeting votes in favour of the decision.”

Special Resolution #2

To consider, and if thought fit, pass the following as a special resolution:

That rule 50 of the club rules be amended as follows:

“50 Positions to be declared vacant

- (1) This rule applies to—
 - (a) the first AGM of the Association after its incorporation; or
 - (b) any subsequent AGM of the Association, after the annual report and financial statements of the Association have been received.
- (2) The Chairperson of the meeting must declare the positions on the Committee to be elected at the AGM vacant and hold elections for those positions in accordance with rules 51 to 54.”

Special Resolution #3

To consider, and if thought fit, pass the following as a special resolution:

That rule 52 of the club rules be amended as follows:

“52 Election of President etc.

- (1) At the AGM in each even-numbered year, separate elections must be held for each of the following positions—
 - (a) President;
 - (b) Secretary;
 - (c) Club Captain.
- (1A) At the AGM in each odd-numbered year, separate elections must be held for each of the following positions—
 - (a) Vice-President;
 - (b) Treasurer.
- (2) If only one member is nominated for the position, the Chairperson of the meeting must declare the member elected to the position.
- (3) If more than one member is nominated, a ballot must be held in accordance with rule 54.
- (4) On his or her election, the new President may take over as Chairperson of the meeting.”

Special Resolution #4

To consider, and if thought fit, pass the following as a special resolution:

That rule 53 of the club rules be amended as follows:

“53 Election of ordinary members

- (1) The AGM must by resolution decide the number of additional ordinary members of the Committee (if any) it wishes to hold office for the next 2 years.
- (2) A single election may be held to fill all of those positions.
- (3) If the number of members nominated for the position of ordinary committee member is less than or equal to the number to be elected, the Chairperson of the meeting must declare each of those members to be elected to the position.
- (4) If the number of members nominated exceeds the number to be elected, a ballot must be held in accordance with rule 54.”

Special Resolution #5

To consider, and if thought fit, pass the following as a special resolution:

That rule 55 of the club rules be amended as follows:

“55 Term of office

- (1) Subject to subrule (3) and rule 56, a committee member holds office until their position is declared vacant at the second AGM after their election.
- (2) A committee member may be re-elected.
- (3) A general meeting of the Association may—
 - (a) by special resolution remove a committee member from office; and
 - (b) elect an eligible member of the Association to fill the vacant position in accordance with this Division.
- (4) A member who is the subject of a proposed special resolution under subrule (3)(a) may make representations in writing to the Secretary or President of the Association (not exceeding a reasonable length) and may request that the representations be provided to the members of the Association.
- (5) The Secretary or the President may give a copy of the representations to each member of the Association or, if they are not so given, the member may require that they be read out at the meeting at which the special resolution is to be proposed.”