

# MELBOURNE MIDDAY MILERS

## 2021 AGM MINUTES



### Meeting Details

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<b>Meeting Date</b>	Thursday 2 December 2021
<b>Meeting Time</b>	6:00pm
<b>Meeting Location</b>	Via Zoom

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### Meeting Agenda

#### Welcome by Chairperson

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#### 1. Recording of Attendances, Proxies and Apologies

##### 1a) Attendance (19)

Bruce Davie; Richard Does; Francis Dowdle; Shane Fielding; Tony Hally, Mel Jansen; Dale Nardella; Michael Phillips; Zeb Phoenix; Ross Prickett; Greg Roche; Rob Schwerkolt; Keiko Sunaba; Nick Turner; Chris Osborne; Daniel Rees; Simon Walker; Mark Willetts; Gary Zuccala

##### 1b) Proxies (2)

Dale Nardella for Gary O'Dwyer  
Gary Zuccala for Elisa Mooren

##### 1c) Apologies (8)

Lawrence Irlight; Rob Italia; Greg King; Ingrid Morrison; Gary O'Dwyer; Mark Purvis; Nick Tobin; Kathryn Whalley; Luke Yeatman

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### Ordinary Business

#### 2. Confirm 2020 AGM minutes

Presented by Ross Prickett

Mr Prickett stated that the 2020 AGM Minutes were emailed on 30 November to all members that registered to attend 2021 AGM. Mr Prickett provided members with a brief summary of the key points of the 2020 AGM.

#### Motion:

**I move that the minutes be confirmed as a true and accurate record of the 2020 annual general meeting.**

**Moved Richard Does / Seconded Shane Fielding**

**PASSED**

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### 3. Actions arising from 2020 AGM Minutes

Presented by Ross Prickett and Dale Nardella

- i. Committee to develop an implementation plan for hub training

Mr Prickett advised members that Training hubs were established in early 2021 for CBD, Bayside, Inner West, Melbourne East and North East locations, but were not well frequented and were eventually discontinued. Mr Prickett stated that if members did not live close to a training hub location, then it was a time-consuming exercise to drive to location, warm-up, participate in session, cool-down, drive home and then shower during a normal work day – irrespective of whether session was held in the morning, midday or late afternoon/evening. Mr Turner (co-hub leader for Melbourne East Training Hub) echoed these sentiments. Mr Prickett thanked all hub leaders for running training sessions and various Championship events at their respective hubs.

- ii. Terms of Committee members - two year terms with half of committee spilled each year (to commence at 2022 AGM).  
Special resolutions required - Refer to Item 8(D)

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### 4. Receive and consider the Annual Report of the Committee

Presented by Dale Nardella

In terms of membership numbers, the club closed the 2021 financial year on 31 October with a total of 159 members, which included 12 new members for the year. Membership numbers were down by 84 from last year, which is almost double the number of members we lost in that same year. So overall, in two years, we are down by 121 members.

Achievements included the establishment of training hubs in the early part of the year, the 5Ms relay at the Tan in March and the completion of 7 championship events throughout the year. The 2021 Awards night was held recently and Mr Nardella congratulated the award winners, including GGO Best Club Person (Richard Does), Veterans champion (Rob Schwerkolt), newly crowned female club champion (Anne Martin) and male champion (Francis Dowdle).

Mr Nardella thanked the Handicapper and avid parkrun reporter (Michael Bialczak), Training Programmer (Sean Helmut), Miler Monthly Editor (Mel Jansen), main sponsor (Melbourne Sports Medicine Centre) and the committee for their collective support throughout the year.

Mr Nardella advised members that Messrs Does and Fielding would be stepping down from committee positions after many years of faithful service and thanked them for their exceptional contributions to the club over many years in a variety of positions. Messrs Does and Fielding gave short speeches to explain their rationale for stepping down and both expressed confidence that the club is heading in right direction with quality leadership in key positions.

Mr Prickett thanked Mr Nardella for his excellent leadership as President.

**Motion:**

**I move that the annual report be adopted.**

**Moved Shane Fielding / Seconded Nick Turner**

**PASSED**

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**5. Receive and consider the financial statements of the Melbourne Midday Milers Incorporated for the 2020/21 financial year.**

Presented by Richard Does

**Motion:**

**I move that the financial statements be adopted.**

**Moved Dale Nardella / Seconded Bruce Davie**

**PASSED**

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## 6. Election of Office Bearers

Presented by Dale Nardella

### Resolution

To consider and, if thought fit, pass the following as an ordinary resolution:

*“That the number of ordinary members of the Committee for the 2021/22 financial year be set at six.”*

**Moved Ross Prickett / Seconded Shane Fielding**

### **PASSED**

All positions were declared vacant. The core responsibilities of each position were circulated prior to the meeting.



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### **Executive committee positions**

*President – Dale Nardella (continuing - only nomination received prior to meeting)*

*Vice President – Bruce Davie (new - only nomination received prior to meeting)*

*Secretary – Ross Prickett (continuing - only nomination received prior to meeting)*

*Treasurer – Ingrid Morrison (new - only nomination received prior to meeting)*

*Club Captain – David Venour (new - filled post AGM)*

### **Ordinary members of the committee positions (up to 6)**

*Committee 1 – Nick Turner (new - nominated prior to meeting)*

*Committee 2 – Greg Roche (continuing - nominated at meeting)*

*Committee 3 – Mel Jansen (new - nominated at meeting)*

*Committee 4 – Daniel Rees (new - nominated at meeting)*

*Committee 5 – Tony Hally (new - nominated at meeting)*

*Committee 6 – to be filled post AGM*

### **Club events coordinator**

This position is responsible for:

- Managing and overseeing the promotion, communication, organisation and participation of all club events (i.e. championship and non-championship events).
- Delegating necessary tasks to the general committee to assist with the above.
- Working with the handicapper and the executive committee to resolve any event issues that arise at club events.

There were no nominations received for this position. Mr Hally suggested that this role could be split between committee members, if necessary.

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## 7. Nomination of members of the Membership Application Sub Committee

This item was inadvertently left off the Agenda, so Mr Fielding requested that this item be added to the Agenda. Mr Prickett acquiesced.

Instead of the full Committee considering every joining member and sending out welcome pack, this task is delegated to the membership application Sub-Committee. Mr Nardella nominated the President and Secretary to perform this role.

**Moved Richard Does / Seconded Tony Hally**

**PASSED**

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## 8. Membership / Fees for 2022/23

### Resolution

**To consider, and if thought fit, pass the following as an ordinary resolution:**

*“That:*

- i. The 2022/23 annual subscription be set at \$20 plus the cost of AV insurance (currently \$10) for non-financial AV members;*
- ii. The 2022/23 annual subscription be set at \$20 for financial AV members;*
- iii. The 2022/23 annual subscription be due and payable no later than 30 November 2022*

It was unanimously agreed that this resolution be adopted.

**PASSED**

*NB: For the 2021/22 membership year, the credit card merchant fee has been included in the subscription so that members do not incur this additional cost.*

**9. Non-Financial**

**A. Appointment of Non-Office Bearers** (presented by President)

**Resolution:**

**To consider, and if thought fit, pass the following as an ordinary resolution:**

That the following members be appointed:

*Handicapper – Michael Bialczak*

*Training programmer – to be filled post AGM, although it was suggested that Mr Alcock may be interested in this role. Mr Nardella to contact Mr Alcock to ascertain whether he would be interested in this role.*

**Moved Nick Turner / Seconded Shane Fielding**

It was also unanimously agreed that this resolution be adopted.

**PASSED**

**Complaints Handling Officer (currently Rory Heddles)**

This position is delegated to lead the handling of complaints of concerns raised by members and includes three primary functions:

- to receive and respond to complaints made to the club about the activities of the club, or the behaviour of its members;
- to ensure a timely, fair and robust complaints handling process for both the complainant and the respondent; and
- to provide advice to the club on how to enhance its procedures, policies and governance.

Mr Nardella advised members that he is unsure whether Mr Heddles wishes to continue in this role.

Mr Prickett stated that Mr Heddles handled a couple of issues this year and did an exceptional job.

**Action Item:**

**Mr Nardella and/or Mr Prickett to contact Mr Heddles to ascertain whether he wishes to continue in the role for 2021/22.**

**Member Experience Officers (currently Mel Jansen and Nick Turner)**

This position includes two primary functions:

- to act as an impartial advisor on how the club can improve the way members perceive and feel about their membership experience; and
- to provide information and moral support to members raising concerns or complaints around inappropriate behaviour.

Mr Nardella advised members that new Member Experience Officers would likely be required as both Ms Jansen and Mr Turner have been elected to committee positions for 2021/22 and this role was designed to be filled by non-committee members.

**B. 2022 Calendar** (Presented by Dale Nardella)

The Club will consider developing a 2022 Club calendar early in 2022. The timing of this will also look to coincide with timing for when Athletics Victoria (AV) releases further information on its XCR 2022 calendar. Mr Nardella advised members that Ewen Vowels has offered to host 5Ms at the Neerim course, which would likely be taken up.

Note as follows:

- a. Parkrun 2022 event is proposed to start from 1 November 2021 and finish on the Saturday of the Melbourne Marathon weekend with the following rules:
  - *Result must be verifiable via Parkrun website (no barcode = no result);*
  - *Must be a fully paid up Miler on the date you run; and*
  - *From 1 July onwards, we will endeavour to publish progressive results on the Milers website. If there are any mistakes or omissions, it is each member's individual responsibility to advise the club secretary on or by the Sunday in the week before MM.*

**C. Club Championship point scoring system** (Presented by Richard Does)

**Resolution:**

**To consider, and if thought fit, pass the following as an ordinary resolution:**

*That subject to resolving the club calendar, the Club Championship point scoring system will be developed and agreed by the Committee (similar structure to the 2020-21 year).*

**Moved Richard Does / Seconded Shane Fielding**

**PASSED**

**D. Special Resolution** (Presented by Dale Nardella)

Refer to Attachment A

In summary, changes to rules 50, 52, 53, and 55 are required to facilitate elections in each even-numbered year (i.e. from 2022) for the President, Secretary and Club Captain to be elected to office for 2 years from election and in each odd-numbered year (i.e. from 2023) elections for the Vice President and Treasurer to be elected to office for 2 years from election (rules, 50 52 and 53). Each committee position is declared vacant at the second AGM after their election (rule 55).

Rule 24(1)(b) is also to be updated by replacing 'Committee' with 'disciplinary sub-committee' which was an unintentional oversight when this rule was amended at the 2020 AGM.

With reference to Special Resolution #3 relating to Club Rule 52, Mr Osborne asked why this rule change was being proposed and expressed concern that the club may find it difficult to attract members to serve on the committee for two year periods. Mr Nardella responded by stating that this initiative was proposed at the previous AGM for 2020 and would provide clarity on tenure. Mr Fielding added that 50% of the committee would be retained in any given year – thus ensuring ongoing continuity.

Mr Davie asked how the transition would work. Mr Nardella made it clear that the changes would not come into effect until after the 2022 AGM – so, the committee for 2022/23. Mr Nardella explained that at the 2022 AGM, the positions of President, Secretary and Club Captain, along with 50% of ordinary members of the committee would be elected for a period of two years, whereas Vice President, Treasurer and the other 50% of ordinary members of the committee would be elected for a period of one year.

All resolutions were passed with unanimous support. There were no naysayers.

**PASSED**

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## 10. Financial

### A. Proposed MMM Prizes (Presented by Richard Does)

The following table indicates the proposed prizes and awards for the 2021/22 financial year:

Event	Championship Event	Trophy	Prize
Mile handicap	✓	Perpetual	Sponsor or \$25*
Killer loop	✓		Sponsor or \$25*
Max Howard tan handicap	✓		Sponsor or \$25*
Peter Moor 2000m handicap	✓		Sponsor or \$25*
3000m handicap	✓		Sponsor or \$25*
5000m handicap	✓		Sponsor or \$25*
10km scratch	✓	Perpetual	
5M's relay (winning team)	✓		
5M's relay (runner of the day)		✓	Sponsor or \$25*
Two bridges relay	✓		
Best parkrun age grade	✓		Sponsor or \$25*
Club champion - 1 <sup>st</sup> - 2 <sup>nd</sup> - 3 <sup>rd</sup>		Perpetual	\$250 \$100 \$50
Chas Harcoan 50+ champion		Perpetual	\$50
Winter romp		Perpetual	Sponsor or \$25*
Fastest tan#		✓	
Fastest marathon^		✓	
Best marathon age grade			Sponsor or \$25*
Most Improved		✓	
Gary O'Dwyer best clubperson		Perpetual	

#### Notes:

\* Where no sponsors prize is available, prize will be \$25 cash

# Fastest tan must occur at a club organised event or time trial. AV tan relay is excluded.

^ To be eligible to win fastest marathon award the member must have competed in at least one championship event

Male and female awards will be presented for those highlighted in yellow. All others events have no gender category

Whilst both male and female club champion is recognised, cash prizes are only awarded to the overall champion. The male and overall championships are calculated as "drop your worst 2 results, the female championship is calculated as "drop your worst 4 results".

Due to the expected reduction in membership revenue, the 2021/22 budget proposes reduced prize money as follows:

- Prizes for individual events reduced from \$50 to \$25
- Chas Harcoan prize money reduced from \$100 to \$50
- Trophies will continue to be awarded to both male and female club champions however prize money will only be paid to overall champion and reduced from \$350/\$200/\$100 to \$250/\$100/\$50. Rules for identifying overall champion are set out in the footnotes to the above table.

There were significant discussions regarding the calculations for male/female/overall championships, but no firm decisions were made.



**Resolution:**

**To consider, and if thought fit, pass the following as an ordinary resolution:**

*"That prizes and trophies be awarded based on the above table."*

**Moved Richard Does / Seconded Ross Prickett**

**PASSED**

**B. 2021-22 Budget** (Presented by Richard Does)

The following Budget is proposed for 2021-22:

<b>Melbourne Midday Milers Inc</b>							
<b>Profit &amp; Loss Statement</b>							
<b>For the period 1 November 2020 to 31 October 2021</b>							
		<b>Budget</b>			<b>Actuals</b>		
	<b>Notes</b>	<b>2021/22</b>	<b>2020/21</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2019/20</b>	<b>2018/19</b>
		<b>\$</b>	<b>\$</b>	<b>\$</b>		<b>\$</b>	<b>\$</b>
<b>Revenue</b>							
Membership	1	2,400	4,500	4,800	3,160	4,540	5,032
AV insurance contributions		1,200	1,600	2,000	1,140	1,630	670
Merchandise sales		0	0	0	0	0	2,410
5M's entry fees		0	0	0	0	0	0
Presentation dinner		0	0	0	0	0	4,040
Interest		0	10	30	1	7	36
<b>Total Revenue</b>		<b>3,600</b>	<b>6,110</b>	<b>6,830</b>	<b>4,301</b>	<b>6,178</b>	<b>12,188</b>
<b>Expenses</b>							
Club championship prizes	2	700	1,900	1,900	1,600	214	1,400
AV affiliation & insurance		1,550	1,950	2,400	1,550	1,930	2,286
Christmas breakfast		250	250	300	94	76	197
Merchandise		0	0	0	0	60	1,390
5M's		800	1,100	1,100	814	830	949
Presentation dinner		200	300	300	0	0	4,320
Post Covid Function		0	2,400	0	1,327	0	0
Marketing/flags/banners		0	200	200	0	0	0
Engraving and trophies		200	300	300	200	0	150
Web hosting & development		250	230	230	215	215	188
CAV fees		60	60	60	244	59	58
AGM expenses		200	0	200	0	0	200
Online registration fees		150	200	204	203	0	0
Miscellaneous		0	0	0	239	118	2
<b>Total Expenses</b>		<b>4,360</b>	<b>8,890</b>	<b>7,194</b>	<b>6,486</b>	<b>3,501</b>	<b>11,139</b>
<b>Net Profit</b>		<b>-760</b>	<b>-2,780</b>	<b>-364</b>	<b>-2,184</b>	<b>2,676</b>	<b>1,049</b>
<b>Notes:</b>							
1 - 2021/22 budget assumes continue decline in membership as work from home continues							
2 - 2021/22 prizes significantly reduced reflective of reduced membership income							

**Resolution:**

**To consider, and if thought fit, pass the following as an ordinary resolution:**

*"That the Budget (as tabled above) is approved for 2021-22".*

**Moved Richard Does / Seconded Tony Hally**

**PASSED**

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**Resolution:**

**To consider, and if thought fit, pass the following as an ordinary resolution:**

*That the Treasurer has the discretion to approve any single item above budget up to a limit of 10%. Proposed expenditure in excess of the 10% threshold must be approved by a majority of the executive committee.*

**Moved Richard Does / Seconded Bruce Davie**

**PASSED**

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**11. Other business for future consideration and/or action by the committee following the AGM**

There was no further business, but Mr Walker took the opportunity to express gratitude to Mr Nardella for the offer of drinks support for the upcoming Melbourne Marathon. Also, Mr Hally queried the date for the upcoming Christmas Breakfast. Mr Nardella confirmed it was scheduled for 15 December and that Messrs Hally and Zuccala would be organizing this highly anticipated breakfast.

**12. Meeting Closed at 7:45pm**

# Attachment A

## Melbourne Midday Milers AGM 2021

### Notice of Special Resolution

#### Special Resolution #1

To consider, and if thought fit, pass the following as a special resolution:

*That rule 24 of the club rules be amended as follows:*

#### **“24 Conduct of disciplinary appeal meeting**

- (1) At a disciplinary appeal meeting—
  - (a) no business other than the question of the appeal may be conducted; and
  - (b) the disciplinary subcommittee must state the grounds for suspending or expelling the member and the reasons for taking that action; and
  - (c) the person whose membership has been suspended or who has been expelled must be given an opportunity to be heard.
- (2) After complying with subrule (1), the Committee must vote at the meeting by secret ballot on the question of whether the decision to suspend or expel the person should be upheld or revoked.
- (3) The decision is upheld if an absolute majority of the Committee voting at the meeting votes in favour of the decision.”

#### Special Resolution #2

To consider, and if thought fit, pass the following as a special resolution:

*That rule 50 of the club rules be amended as follows:*

#### **“50 Positions to be declared vacant**

- (1) This rule applies to—
  - (a) the first AGM of the Association after its incorporation; or
  - (b) any subsequent AGM of the Association, after the annual report and financial statements of the Association have been received.
- (2) The Chairperson of the meeting must declare the positions on the Committee to be elected at the AGM vacant and hold elections for those positions in accordance with rules 51 to 54.”

### **Special Resolution #3**

**To consider, and if thought fit, pass the following as a special resolution:**

*That rule 52 of the club rules be amended as follows:*

#### **“52 Election of President etc.**

- (1) At the AGM in each even-numbered year, separate elections must be held for each of the following positions—
  - (a) President;
  - (b) Secretary;
  - (c) Club Captain.
- (1A) At the AGM in each odd-numbered year, separate elections must be held for each of the following positions—
  - (a) Vice-President;
  - (b) Treasurer.
- (2) If only one member is nominated for the position, the Chairperson of the meeting must declare the member elected to the position.
- (3) If more than one member is nominated, a ballot must be held in accordance with rule 54.
- (4) On his or her election, the new President may take over as Chairperson of the meeting.”

### **Special Resolution #4**

**To consider, and if thought fit, pass the following as a special resolution:**

*That rule 53 of the club rules be amended as follows:*

#### **“53 Election of ordinary members**

- (1) The AGM must by resolution decide the number of additional ordinary members of the Committee (if any) it wishes to hold office for the next 2 years.
- (2) A single election may be held to fill all of those positions.
- (3) If the number of members nominated for the position of ordinary committee member is less than or equal to the number to be elected, the Chairperson of the meeting must declare each of those members to be elected to the position.
- (4) If the number of members nominated exceeds the number to be elected, a ballot must be held in accordance with rule 54.”

## **Special Resolution #5**

**To consider, and if thought fit, pass the following as a special resolution:**

*That rule 55 of the club rules be amended as follows:*

### **“55 Term of office**

- (1) Subject to subrule (3) and rule 56, a committee member holds office until their position is declared vacant at the second AGM after their election.
- (2) A committee member may be re-elected.
- (3) A general meeting of the Association may—
  - (a) by special resolution remove a committee member from office; and
  - (b) elect an eligible member of the Association to fill the vacant position in accordance with this Division.
- (4) A member who is the subject of a proposed special resolution under subrule (3)(a) may make representations in writing to the Secretary or President of the Association (not exceeding a reasonable length) and may request that the representations be provided to the members of the Association.
- (5) The Secretary or the President may give a copy of the representations to each member of the Association or, if they are not so given, the member may require that they be read out at the meeting at which the special resolution is to be proposed.”