

# MELBOURNE MIDDAY MILERS

## 2020 AGM MINUTES

### Meeting Details

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Meeting Date	Thursday 26 November 2020
Meeting Time	6:00pm
Meeting Location	Via Zoom <a href="https://mmc.zoom.us/j/4814760861?pwd=aTc3VEJ5R3hIZG5XTmkrbnRMZndVdz09#success">https://mmc.zoom.us/j/4814760861?pwd=aTc3VEJ5R3hIZG5XTmkrbnRMZndVdz09#success</a>

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### Meeting Agenda

#### Welcome by Chairperson

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#### 1. Recording of Attendances, Proxies and Apologies

1a) Attendance (30)

1b) Proxies (13)

1c) Apologies (5)

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#### Ordinary business

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#### 2. Confirm 2019 AGM minutes

Presented by Dale Nardella

##### Motion:

**I move that the minutes be confirmed as a true and accurate record of the 2019 annual general meeting.**

Moved Richard Does / Seconded Tony Hally

Passed

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#### 3. Actions arising from [2019 AGM Minutes](#)

Nil

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#### 4. Receive and consider the Annual Report of the Committee

Presented by Shane Fielding

##### Motion:

**I move that the annual report be adopted.**

Moved Shane Fielding / Seconded Marty Edwards

Passed

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#### 5. Receive and consider the financial statements of the Melbourne Midday Milers Incorporated for the 2019/20 financial year.

Presented by Bao Hoang

##### Motion:

**I move that the financial statements be adopted.**

Moved Bao Hoang / Seconded Shane Fielding

Passed

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## 6. Election of Office Bearers

Presented by Shane Fielding

### Resolution:

**To consider, and if thought fit, pass the following as an ordinary resolution:**

*"That the number of ordinary committee members be set at a maximum of 6 for the 2020/21 financial year."*

Moved Shane Fielding / Seconded Marty Edwards

Passed

All positions are declared vacant. The core responsibilities of each position were circulated prior to the meeting.



Microsoft Word  
Document

### Executive committee positions

*President – Dale Nardella*

*Vice President – to be filled post AGM*

*Secretary – Ross Prickett*

*Treasurer – Richard Does*

*Club Captain – to be filled post AGM*

### Ordinary members of the committee positions (up to 6)

*Committee 1 – Ingrid Morrison*

*Committee 2 – Shane Fielding*

*Committee 3 – Greg Roche*

*Committee 4 – Dave Alcock*

*Committee 5 – James Chiriano*

*Committee 6 – Daryl Sadgrove*

### Club events coordinator

At the 2018 AGM, a new (non-executive) role on the general committee was established for 2019, titled 'Club events organiser'. The position is responsible for:

- Managing and overseeing the promotion, communication, organisation and participation of all club events (i.e. championship and non-championship events).
- Delegating necessary tasks to the general committee to assist with the above.
- Working with the handicapper and the executive committee to resolve any event issues that arise at club events.

The role will continue for 2021 however given the club is continuing to assess how the club championship will be conducted and organized this role will develop as the events and scheduling becomes clearer.

Nominated: Richard Does

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## 7. Nomination of members of the Membership Application Sub Committee

Instead of Full Committee considering every joining member and sending out welcome pack this task is delegated to a membership application subcommittee. Traditionally the President and Secretary have performed this role.

*Nominated:* Secretary and ordinary Committee person

Moved Dale Nardella / Seconded Ross Prickett

Passed

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## 8. Membership / Fees for 2021/22

At the 2019 AGM, as per rule 12(1) the 2020/21 annual subscription was set at \$20 for financial AV members and \$30 for non-financial AV members.

### Resolution

**To consider, and if thought fit, pass the following as an ordinary resolution:**

“That:

- i. *The 2021/22 annual subscription be set at \$20 plus the cost of AV insurance (currently \$10) for non-financial AV members;*
- ii. *The 2021/22 annual subscription be set at \$20 for financial AV members;*
- iii. *The 2021/22 annual subscription be due and payable no later than 30 November 2021.”*

Moved – Anthony Mithen / Seconded – Ross Prickett

Passed

*NB: For the 2020/21 membership year, the credit card merchant fee has been included in the subscription so that members do not incur this additional cost.*

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## General Business

### 9. Non-Financial

#### A. Appointment of non-Office Bearers (presented by President)

That the following members be appointed:

*Handicapper – Michael Bialczak*

*Training programmer – TBD*

**Action:** Sean Helmut to confirm whether he wishes to continue in programmer role. If not, committee to seek replacement.

#### B. 2021 Calendar (Presented by Shane Fielding)

Given the impact of Covid-19 and the uncertainty created for recreational sporting events and gatherings, it is appropriate for the Club to consider developing a 2021 Club calendar when there is more clarity in respect of the associated rules for exercising. The timing of this will also look to coincide with timing for when Athletics Victoria (AV) releases further information on its XCR 2021 calendar. Note as follows:

- a. Should parkrun be permitted in 2021 then, similar to 2019, parkrun event is proposed to start from 1 November 2020 and finish on the Saturday of the Melbourne Marathon weekend with the following rules:
  - *Result must be verifiable via Parkrun website (no barcode = no result);*
  - *Must be a fully paid up Miler on the date you run; and*
  - *From 1 July onwards, we will endeavour to publish progressive results on the Milers website. If there are any mistakes or omissions, it is each member's individual responsibility to advise the club secretary on or by the Sunday in the week before MM.*

Feedback from Hutz in relation to AV:

- 5 September has been set for Burnley Half Marathon
- 1 May 2021 for Jell Parks Rely

Other comments:

- Club should think about having virtual races in the calendar at least or a cluster to get the year started
- Athletic track hubs should also be considered for group training with Covid Safe guidelines (NB: This has previously been considered by the Committee but yet to be implemented. Now that restrictions have eased it would be opportune time particularly as most CBD office workers are still working from home)
- Identify run leaders in the Club that could help drive hub training

**Action:** Committee to develop an implementation plan for hub training and event programming asap

**Resolution:**

**To consider, and if thought fit, pass the following as ordinary resolutions:**

*That the 2021 calendar will be developed as soon as practicable after restrictions on group exercise becomes clearer and Athletics Victoria releases the 2021 XCR calendar.*

Moved – / Seconded –

*Motion not moved. Item held over pending development of implementation plan as a priority.*

**C. Club Championship point scoring system** (Presented by Richard Does)

**Resolution:**

**To consider, and if thought fit, pass the following as an ordinary resolution:**

*That subject to resolving the club calendar, the Club Championship point scoring system will be developed and agreed by the Committee (similar structure to the 2019-20 year).*

Moved – / Seconded –

*Motion not moved. Item held over pending development of implementation plan as a priority.*

Comments:

- If diversity and female participation can be improved through new training and event programming, then the point scoring system may need to be reconsidered
- Having different racing sites might help with increase female participation
- Covid Cup provided a good model and there are other Aths club models out there

**D. Special Resolution** (Presented by Dale Nardella and Shane Fielding)

Refer to Attachment A

Special Resolutions #8 and #9 revoked

All other Special Resolutions: 34 out of 35 votes approved

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**10. Financial**

**A. Proposed MMM Prizes** (Presented by Richard Does)

The following table indicates the proposed prizes and awards for the 2020/21 financial year.

Event	Championship Event	Trophy	Prize
Mile handicap	✓	Perpetual	Sponsor or \$50*
Killer loop	✓		Sponsor or \$50*
Max Howard tan handicap	✓		Sponsor or \$50*
Peter Moor 2000m handicap	✓		Sponsor or \$50*
3000m handicap	✓		Sponsor or \$50*
5000m handicap	✓		Sponsor or \$50*
10km scratch	✓	Perpetual	
5M's relay (winning team)	✓		
5M's relay (runner of the day)		✓	Sponsor or \$50*
Two bridges relay	✓		
Best parkrun age grade	✓		Sponsor or \$50*
Club champion		Perpetual	
- 1 <sup>st</sup>			\$350
- 2 <sup>nd</sup>			\$200
- 3 <sup>rd</sup>			\$100

Event	Championship Event	Trophy	Prize
Winter romp		Perpetual	Sponsor or \$50*
Fastest tan#		✓	
Fastest marathon^		✓	
Best marathon age grade			Sponsor or \$50*
Most Improved		✓	
Gary O'Dwyer best clubperson		Perpetual	

Notes:

\* Where no sponsors prize is available, prize will be \$50 cash

# Fastest tan must occur at a club organised event or time trial. AV tan relay is excluded.

^ To be eligible to win fastest marathon award the member must have competed in at least one championship event

Male and female awards will be presented for those highlighted in yellow. All others events have no gender category

The 2020/21 budget proposes the same scale of prizes.

**Resolution:**

**To consider, and if thought fit, pass the following as an ordinary resolution:**

"That prizes and trophies be awarded based on the above table."

Moved – / Seconded –

*Motion not moved. Held over to consider as part of setting the 2021 program.*

## B. 2020-21 Budget (Presented by Bao Hoang)

The following Budget is proposed for 2020-21:

	2020/21 Budget	2019/20 Budget	2020 Actuals	Notes for 2020/21 Budget
	\$	\$	\$	
<b>Revenue</b>				
Membership	4,500	4,800	4,540	Assumes around 240 members
AV insurance contributions	1,600	2,000	1,630	Assuming around 160 non-AV members require insurance
Merchandise sales	0	0	0	No longer relevant due to purchased directly from the supplier
5M's entry fees	0	0	0	No fees charged for years
Presentation dinner	0	0	0	No Dinner this year due to Covid
Interest	10	30	7	
<b>Total Revenue</b>	<b>6,110</b>	<b>6,830</b>	<b>6,178</b>	
<b>Expenses</b>				
Club championship prizes	1,900	1,900	214	Assumes no Sponsorship, though MSMC likely to contribute and support.
AV affiliation & insurance	1,950	2,400	1,930	
Christmas breakfast	250	300	76	
Merchandise	0	0	60	
5M's and December Relay	1,100	1,100	830	Increase budget includes the December Frankston Relay event.
Presentation dinner	300	300	0	
Post Covid Function	2,400	0	0	Budget for Post Covid event to give back profits to members via a social event next
Marketing/flags/banners	200	200	0	
Engraving and trophies	300	300	0	
Web hosting & development	230	230	215	
CAV fees	60	60	59	
AGM expenses	0	200	0	
Online registration fees	200	204	0	For next year 20/21 the club will absorb the register now fee
Miscellaneous	0	0	118	
<b>Total Expenses</b>	<b>8,890</b>	<b>7,194</b>	<b>3,501</b>	
<b>Net Profit</b>	<b>-2,780</b>	<b>-364</b>	<b>2,676</b>	

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**Resolution:**

**To consider, and if thought fit, pass the following as an ordinary resolution:**

*"That the Budget (as tabled above) is approved for 2020-21".*

Moved Bao Hoang / Seconded Dozer

Passed

**Resolution:**

**To consider, and if thought fit, pass the following as an ordinary resolution:**

*That the Treasurer has the discretion to approve any single item above budget up to a limit of 10%. Proposed expenditure in excess of the 10% threshold must be approved by a majority of the executive committee.*

Moved Dozer / Seconded Bao Hoang

Passed

**11. Other business for future consideration and/or action by the committee following the AGM**

House: Terms of Committee members - could there be longer terms? E.g. 2 year terms with half of committee spilled each year

Mel: Miler monthly could be started up again to better communicate.

Dan Rees: Teams app could be considered for communications.

Mel: Attracting more sponsors could be something we think about.

**12. Meeting Closed 8:53pm**

# Attachment A

## Melbourne Midday Milers AGM 2020

### Notice of Special Resolution

#### Special Resolution #1

To consider, and if thought fit, pass the following as a special resolution:

*That rule 2 of the club rules be amended as follows:*

#### **“2 Purposes**

The purposes of the association are:

- (a) to offer members an informal but structured lunch-time training program;
- (b) to provide a safe and inclusive environment to assist our members to improve their running;
- (c) to organise club events to enhance club camaraderie; and
- (d) to engage with and support the general running community.”

#### Special Resolution #2

To consider, and if thought fit, pass the following as a special resolution:

*That rule 4 of the club rules be amended by inserting the following definitions in their relevant order in rule 4:*

**“Athletics Victoria** means the incorporated associated “Athletics Victoria Incorporated”, and **AV** has a corresponding meaning;

**AV financial member** means a member who at the time of applying to be a member under Rule 9, confirms with the Association that they are or will apply to be an AV member for the financial year;

**AV non-financial member** means a member who at the time of applying to be a member under Rule 9, confirms with the Association that are not an AV member and do not intend to be an AV member for the financial year;

**AV member** means a person who is a registered member with AV;

**Code of Conduct** has the meaning given in rule 29;

**regulations** means regulations of the Association made under rule 29, and **regulation** has a corresponding meaning;”

#### Special Resolution #3

To consider, and if thought fit, pass the following as a special resolution:

*That rule 8 of the club rules be amended as follows:*

#### **“8 Who is eligible to be a member**

- (1) Any person who supports the purposes of the Association is eligible for membership.
- (2) The Association has two categories of membership:
  - (a) AV non-financial members; and
  - (b) AV financial members.

- (3) Both AV non-financial members and AV financial members are entitled to vote.”

#### **Special Resolution #4**

**To consider, and if thought fit, pass the following as a special resolution:**

*That rule 9 of the club rules be amended as follows:*

##### **“9 Application for membership**

- (1) To apply to become a member of the Association, a person must submit an application via the Association’s website. The application will state that the person—
  - (a) wishes to become a member of the Association; and
  - (b) supports the purposes of the Association; and
  - (c) agrees to comply with these Rules and regulations (including the Code of Conduct of the Association).
- (2) The application must be accompanied by the joining fee as outlined on the Association’s website.”

#### **Special Resolution #5**

**To consider, and if thought fit, pass the following as a special resolution:**

*That rule 12(2) of the club rules be amended as follows:*

- “12(2) The Association may determine that different annual subscriptions are payable by AV non-financial members, AV financial members, and associate members.”

#### **Special Resolution #6**

**To consider, and if thought fit, pass the following as a special resolution:**

*That rule 13 of the club rules be amended by inserting the following sub-items immediately after rule 13(2):*

- “(3) By becoming and remaining a member, members agree to support the purposes of the Association.
- (4) Members agree that all intellectual property created by them while participating in the Association belongs to the Association and must not be used without its permission.
- (5) Members must at all times comply with the Rules and regulations (including the Code of Conduct of the Association).
- (6) These Rules are an enforceable contract between the Association and each member.
- (7) Members (including Committee members) are not liable to contribute to the debts and liabilities of the Association only because of their membership.”

#### **Special Resolution #7**

**To consider, and if thought fit, pass the following as a special resolution:**

*That rule 15 of the club rules be amended as follows:*

##### **“15 Rights not transferable**

The rights of a member are not transferable, and end when a member ceases to be a member in accordance with Rule 16.”



## **Special Resolution #8**

**To consider, and if thought fit, pass the following as a special resolution:**

*That rule 19 of the club rules be amended as follows:*

### **“19 Grounds for taking disciplinary action**

- (1) The Committee may take disciplinary action against a member (including a member of the Committee) in accordance with this Division if it is determined that the member—
  - (a) has failed to comply with these Rules or regulations; or
  - (b) refuses to support the purposes of the Association; or
  - (c) has engaged in conduct prejudicial to the Association.
- (2) If the Committee is satisfied that there are sufficient grounds for taking disciplinary action against a member, the Committee may;
  - (a) under Rule 20, appoint a disciplinary subcommittee to hear the matter and determine what action, if any, to take against the member; or
  - (b) subject to the prior consent of Athletics Victoria, refer the matter to Athletics Victoria for investigation and determination under the applicable rules and policies of Athletics Victoria.”

## **Special Resolution #9**

**To consider, and if thought fit, pass the following as a special resolution:**

*“That rule 20 of the club rules be amended as follows:*

### **20 Disciplinary subcommittee**

The members of the disciplinary subcommittee—

- (a) may be Committee members, members of the Association or anyone else; but
- (b) must not be biased against, or in favour of, the member concerned.”

## **Special Resolution #10**

**To consider, and if thought fit, pass the following as a special resolution:**

*That rule 23 of the club rules be amended as follows:*

### **“23 Appeal rights**

- (1) A person whose membership rights have been suspended or who has been expelled from the Association under rule 22 may give notice to the effect that he or she wishes to appeal against the suspension or expulsion.
- (2) The notice must be in writing and given—
  - (a) to the disciplinary subcommittee immediately after the vote to suspend or expel the person is taken; or
  - (b) to the Secretary not later than 48 hours after the person is notified of the outcome of the vote.
- (3) If a person has given notice under subrule (2), a disciplinary appeal meeting must be convened by the Committee as soon as practicable, but in any event not later than 21 days, after the notice is received.”

### **Special Resolution #11**

**To consider, and if thought fit, pass the following as a special resolution:**

*That rule 24 of the club rules be amended as follows:*

#### **“24 Conduct of disciplinary appeal meeting**

- (1) At a disciplinary appeal meeting—
  - (a) no business other than the question of the appeal may be conducted; and
  - (b) the Committee must state the grounds for suspending or expelling the member and the reasons for taking that action; and
  - (c) the person whose membership has been suspended or who has been expelled must be given an opportunity to be heard.
- (2) After complying with subrule (1), the Committee must vote at the meeting by secret ballot on the question of whether the decision to suspend or expel the person should be upheld or revoked.
- (3) The decision is upheld if an absolute majority of the Committee voting at the meeting votes in favour of the decision.”

### **Special Resolution #12**

**To consider, and if thought fit, pass the following as a special resolution:**

*That rule 25 of the club rules be amended as follows:*

#### **“25 Application**

- (1) The complaints procedure set out in this Division applies to disputes under these Rules between—
  - (a) a member and another member;
  - (b) a member and the Committee;
  - (c) a member and the Association.
- (2) A member must not initiate a complaint procedure in relation to a matter that is the subject of a disciplinary procedure until the disciplinary procedure has been completed.”

### **Special Resolution #13**

**To consider, and if thought fit, pass the following as a special resolution:**

*That rule 27 of the club rules be amended as follows:*

#### **“27 Complaints Procedure**

If the parties to a dispute are unable to resolve the dispute between themselves within the time required by rule 26, the complaints procedure established in the Code of Conduct of the Association apply.”

### **Special Resolution #14**

**To consider, and if thought fit, pass the following as a special resolution:**

*That rule 28 of the club rules be amended as follows:*

#### **“28 Failure to resolve dispute**

If the complaints procedure process does not resolve the dispute, the parties may seek to resolve the dispute in accordance with the Act or otherwise at law.”

### **Special Resolution #15**

**To consider, and if thought fit, pass the following as a special resolution:**

*That Division 4 of Part 3 be created:*

“Division 4 — Regulations”

### **Special Resolution #16**

**To consider, and if thought fit, pass the following as a special resolution:**

*That rule 29 of the club rules be amended as follows:*

#### **“29 Regulations**

- (1) The Committee may by resolution passed by an absolute majority make regulations to effect these Rules.
- (2) The Committee must by regulation prescribe a code of conduct for members (in these Rules, the “Code of Conduct”).
- (3) Members must at all times comply with the regulations (including the Code of Conduct) as if they formed part of the Rules.”

### **Special Resolution #17**

**To consider, and if thought fit, pass the following as a special resolution:**

*That rule 65(1) of the club rules be amended as follows:*

#### **“65 Conflict of interest**

- (1) A committee member who has a material personal interest in a matter or complaint being considered at a committee meeting must disclose the nature and extent of that interest to the Committee.”