

# Melbourne Midday Milers 2019 Annual General Meeting Minutes

## Meeting Details

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<b>Meeting Date</b>	Friday 22 November 2019
<b>Meeting Time</b>	6:00pm
<b>Meeting Location</b>	Mercer 727 Collins Street, Docklands Meet outside foyer at 5:30pm

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## Meeting Agenda

### Welcome by Chairperson

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#### 1. Recording of Attendances, Proxies and Apologies

##### 1a) Attendance

##### 1b) Proxies

##### 1c) Apologies

See separate list for details.

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### Ordinary business

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#### 2. Confirm 2018 AGM minutes

Presented by Dale Nardella

##### Motion:

**I move that the minutes be confirmed as a true and accurate record of the 2018 annual general meeting.**

Moved - Ewen Vowels / Seconded – Andrew Pintar

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#### 3. Actions arising from 2018 AGM Minutes

Item 9(C): Club code of conduct – sub-committee to be formed to develop code of conduct and consider implementation.

Action still pending.

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#### 4. Receive and consider the Annual Report of the Committee

Presented by Shane Fielding

##### Motion:

**I move that the annual report be adopted.**

Moved – David Venour / Seconded – Tony Hally

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#### 5. Receive and consider the financial statements of the Melbourne Midday Milers Incorporated for the 2018/19 financial year.

Presented by Richard Does

##### Motion:

**I move that the financial statements be adopted.**

Moved – Sean Helmut / Seconded – James Chiriano

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# Melbourne Midday Milers 2019 Annual General Meeting Minutes

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## 6. Election of Office Bearers

Presented by Shane Fielding

### Resolution:

**To consider, and if thought fit, pass the following as an ordinary resolution:**

*"That the number of ordinary committee members be set at a maximum of 6 for the 2019/20 financial year."*

Moved – Luke Goodman / Seconded – Dave Mellings

All positions are declared vacant. The core responsibilities of each position were circulated prior to the meeting.



Microsoft Word  
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### Election process:

If nominations for positions on the committee have been received by the Secretary before the meeting, the Chairperson (or Secretary) reads the nominations aloud. If there are fewer nominations than there are positions available on the committee, the chairperson may call for any additional nominations at the meeting.

If there is only one candidate for a position, the Chairperson will state that the candidate has been elected (without a vote being taken). However if there are more nominations than there are positions available on the committee a ballot is taken as per Rule 54.

### Executive committee positions

*President – Ewen Vowels*

*Vice President – Julie-Ann Undrill*

*Secretary – Shane Fielding*

*Treasurer – Bao Hoang*

*Club Captain – Beata Janetzki*

### Ordinary members of the committee positions (up to 6)

*Committee 1 – Dale Nardella*

*Committee 2 – James Chiriano*

*Committee 3 – Scott Smith*

*Committee 4 – Greg Roche*

*Committee 5 – Richard Does*

*Committee 6 – David Alcock*

### Club events coordinator

At the 2018 AGM, a new (non-executive) role on the general committee was established for 2019, titled 'Club events organiser'. The position is responsible for:

- Managing and overseeing the promotion, communication, organisation and participation of all club events (i.e. championship and non-championship events).
- Delegating necessary tasks to the general committee to assist with the above.
- Working with the handicapper and the executive committee to resolve any event issues that arise at club events.

The role will continue for 2020 however there will be a renewed focus on the position ensuring that the championship events are organized and officiated with a team of assistants.

**Action:** Following the 2019 AGM, the full committee shall appoint an ordinary member of the committee to the position of 'Club events coordinator'.

# Melbourne Midday Milers

## 2019 Annual General Meeting

### Minutes

---

#### 7. Nomination of members of the Membership Application Sub Committee

Instead of Full Committee considering every joining member and sending out welcome pack this task is delegated to a membership application subcommittee. Traditionally the President and Secretary have performed this role.

*Nominated:* President and Secretary

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#### 8. Membership / Fees for 2019/20 and 2020/21

At the 2018 AGM, as per rule 12(1) the 2019/20 annual subscription was set at \$20 for all members. As per the notice provided by the Secretary to all members on 17 June 2019 (Attachment 1), the club foreshadowed that to cover the increased cost of insurance obtained through Athletics Victoria (\$10 per non-financial AV member) it would need to raise annual subscriptions by \$10, excluding financial AV members. Accordingly, the previous resolution for the 2019/20 annual subscription fee is revised as follows:

##### Resolution

**To consider, and if thought fit, pass the following as an ordinary resolution:**

*“That:*

- i. *The 2019/20 annual subscription be set at \$30 for non-financial AV members;*
- ii. *The 2019/20 annual subscription be set at \$20 for financial AV members;*
- iii. *The 2019/20 annual subscription be due and payable no later than 31 December 2019.”*

Moved Luke Goodman / Seconded Sean Helmot

Unanimous

**To consider, and if thought fit, pass the following as an ordinary resolution:**

*“That:*

- i. *The 2020/21 annual subscription be set at \$30 for non-financial AV members;*
- ii. *The 2020/21 annual subscription be set at \$20 for financial AV members;*
- iii. *The 2020/21 annual subscription be due and payable no later than 31 December 2020.”*

Moved - Zoe Heath / Seconded - Sean Helmot

Unanimous

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#### General Business

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#### 9. Non-Financial

##### A. Appointment of non-Office Bearers (presented by President with support from Shane Fielding)

##### Resolution:

**To consider, and if thought fit, pass the following as an ordinary resolution:**

That the following members be appointed:

*Handicapper – Mike Bialczak*

*Training programmer – Proposed asking Simon Bevege and if he is not keen to continue, Sean Helmot will take the role.*

Moved - David Mellings / Seconded - Andrew Pintar

Unanimous

# **Melbourne Midday Milers**

## **2019 Annual General Meeting**

### **Minutes**

#### **B. 2020 Calendar** (Presented by President with support from Shane Fielding)

Proposed draft calendar is shown in **Attachment 2**. It is more of a sequence than with firm dates as Athletics Victoria (AV) has not released its XCR 2020 calendar thus there are too many unknowns. It will be updated as soon as AV releases its schedule. Note as follows:

- a. Like what occurred in 2019, the proposed calendar includes a 'random draw of events' concept with the aim of creating more race variety and to keep interest/participation levels high throughout the year. Each event will be randomly determined immediately following the completion of the previous event. The Club Events Coordinator shall lead the drawing of events process. All events featured in 2019 will feature in 2020. 2 Bridges and 5M's are the first two named events.
- b. 5M's course proposed to be held at Mornington Peninsula course with Geoff Nicholson's blessing as stage 1 time trial and post-event host.
- c. Thanks to Elisa Mooren, the draft calendar now includes a parkrun volunteer day whereby Milers can donate their time and help fill the roster at their local or favorite parkrun. Instructions on how to volunteer for the Milers parkrun volllie day will be provided by Elmo closer to the event.
- d. Similar to 2019, parkrun event is proposed to start from 1 January 2020 and finish the weekend before the Melbourne Marathon with the following rules:
  - *Result must be verifiable via Parkrun website (no barcode = no result);*
  - *Must be a fully paid up Miler on the date you run; and*
  - *From 1 July onwards, we will endeavour to publish progressive results on the Milers website. If there are any mistakes or omissions, it is each member's individual responsibility to advise the club secretary on or by the Sunday in the week before MM.*

#### **Resolution:**

##### **To consider, and if thought fit, pass the following as ordinary resolutions:**

*That the proposed draft calendar included in Attachment 2 be provisionally endorsed and revised with dates as soon as practicable after Athletics Victoria releases the 2020 XCR calendar and on an ongoing basis as events are randomly drawn.*

Discussed and agreed to amend commencement date of parkrun from 1 November each year.

Moved - *Zoe Heath* / Seconded - *Dale Nardella*  
*Unanimous*

#### **C. Club Championship point scoring system** (Presented by President with support from Shane Fielding)

#### **Resolution:**

##### **To consider, and if thought fit, pass the following as an ordinary resolution:**

*That the existing Club Championship point scoring system of 2019 be retained for 2020, and that the club continues with the "drop your worst two results" format for males and "drop your worst four results" format for females".*

Moved - *David Venour* / Seconded - *Anna Locarnini*  
Abstained - *Andrew Pintar*  
All others in favour

# Melbourne Midday Milers 2019 Annual General Meeting Minutes

## 10. Financial

### A. Proposed MMM Prizes (Presented by President with support from Shane Fielding)

The following table indicates the proposed prizes and awards for the 2019/20 financial year.

Event	Championship Event	Trophy	Prize
Mile handicap	✓	Perpetual	Sponsor or \$50*
Killer loop	✓		Sponsor or \$50*
Max Howard tan handicap - Winner - Last place	✓	Perpetual	Sponsor or \$50*
Peter Moor 2000m handicap	✓		Sponsor or \$50*
3000m handicap	✓		Sponsor or \$50*
5000m handicap	✓		Sponsor or \$50*
10km scratch	✓	Perpetual	
5M's relay (winning team)	✓		
5M's relay (runner of the day)		✓	Sponsor or \$50*
Two bridges relay	✓		
Best parkrun age grade	✓		Sponsor or \$50*
Club champion - 1 <sup>st</sup> - 2 <sup>nd</sup> - 3 <sup>rd</sup>		Perpetual	\$350 \$200 \$100
Chas Harcoan 50+ champion		Perpetual	\$100
Winter romp		Perpetual	Sponsor or \$50*
Fastest tan#		✓	
Fastest marathon^		✓	
Best marathon age grade			Sponsor or \$50*
Most Improved		✓	
Gary O'Dwyer best clubperson		Perpetual	

Notes:

\* Where no sponsors prize is available, prize will be \$50 cash

# Fastest tan must occur at a club organised event or time trial. AV tan relay is excluded.

^ To be eligible to win fastest marathon award the member must have competed in at least one championship event

**Male and female awards will be presented for those highlighted in yellow. All other events have no gender category**

The proposed 2019-20 prizes are essentially the same as those that were on offer in 2018-19 except:

- Dirty sock and pink slipper trophy have been removed as per the club's decision in October 2019 and replaced with the most improved award with criteria and decision-making processes to be developed by the Committee; and
- The fastest marathon award now includes a requirement that the winner must have competed in at least one championship event.

The 2019/20 budget proposes the same scale of prizes.

#### Resolution:

**To consider, and if thought fit, pass the following as an ordinary resolution:**

*"That prizes and trophies be awarded based on the above table."*

Moved - Anna Locarnini / Seconded - Luke Goodman

Against - Nicholas Bignell, All others in favour

# Melbourne Midday Milers 2019 Annual General Meeting Minutes

## B. 2019-20 Budget (Presented by Treasurer with support from Richard Does)

The following Budget is proposed for 2019-20:

	2019/20 Budget	2018/19 Budget	2018/19 actual	Notes for 2019/20 budget
		\$	\$	
<b>Revenue</b>				
Membership	4,800	4,500	5,032	Assumes 480 members
AV insurance contributions	2,000	0	670	Assumes 200 members require insurance
Merchandise sales	0	0	2,410	No longer relevant
5M's entry fees	0	0	0	We haven't charged for years
Presentation dinner	0	0	4,040	No budget required, revenue and cost should offset
Interest	30	30	36	
<b>Total Revenue</b>	<b>6,830</b>	<b>4,530</b>	<b>12,188</b>	
<b>Expenses</b>				
Club championship prizes	1,900	1,900	1,400	Assumes no sponsorship, though MSMC likely to continue
AV affiliation & insurance	2,400	350	2,286	Assumes 200 members require insurance
Christmas breakfast	300	250	197	Modest increase given increased membership
Merchandise	0	0	1,390	No longer relevant
5M's expenses	1,100	1,100	949	
Presentation dinner	300	300	4,320	\$300 for decorations, everything else user-pay
Marketing/flags/banners	200	200	0	
Engraving and trophies	300	300	150	
Web hosting & development	230	230	188	
CAV fees	60	60	58	
AGM expenses	200	0	200	Allows for some food and room hire if required
Online registration fees	204	0	0	Propose the 3% fee now be absorbed by club
Miscellaneous	0	0	2	
<b>Total Expenses</b>	<b>7,194</b>	<b>4,690</b>	<b>11,138</b>	
<b>Net Profit</b>	<b>-364</b>	<b>-160</b>	<b>1,049</b>	

### Resolution:

**To consider, and if thought fit, pass the following as an ordinary resolution:**

*"That the Budget (as tabled above) is approved for 2019-20".*

Moved - Richard Does / Seconded - Luke Goodman

Unanimous

### Resolution:

**To consider, and if thought fit, pass the following as an ordinary resolution:**

*That the Treasurer has the discretion to approve any single item above budget up to a limit of 10%. Proposed expenditure in excess of the 10% threshold must be approved by a majority of the executive committee.*

Moved - Richard Does / Seconded - Dale Nardella

Unanimous

## 11. Other business for future consideration and/or action by the committee following the AGM (Presented by the President)

- Appointing a member to take over the merchandise manager role performed by Scott Stacey over the past two years. The Club thanks Scott for his dedication to transforming the merchandise facility to an online ordering system with Project Clothing. This reduced the amount of stock the club holds from year to year and has made the ordering system more efficient. Thanks Malibu!
- Considering Julie-Ann Undrill's proposal for the Club to amend its rules to enable the Club Captain role to be split into both a Male and Female role. The rationale for this proposed change is to further establish the Association's pre-eminence as a welcoming, diverse and supportive

# **Melbourne Midday Milers**

## **2019 Annual General Meeting**

### **Minutes**

club environment for all members, encourage further growth in membership in general and female membership in particular, and identify a position that can support the bond and camaraderie amongst female members. Exploring other options and circumstances which may assist the club meet these objectives should also be considered.

- Considering Mel Jansen's proposal for the Club to develop a 'Miler Monthly', being an electronic newsletter with important events, info from the committee, new member profiles, uniform shop and more. The rationale for this proposal is that there are several Milers who do not have Facebook, and many more who are not active or confident navigating the platform, so there may be a gap in communications. The Miler Monthly will provide a platform to easily disseminate info and profile important events, people and results. Plus a good place to capture great ideas like Smurf's mental health initiative, uniform shop and more. Ascertaining member interest for this proposal as well as who would drive this and devote considerable time for content development will be key considerations.

**All items discussed.**

**12. Meeting Close 9:40pm**

# **Attachment 1 – Copy notice to members dated 17 June 2019**

Dear members

## **Insurance update**

Since 2015 the club has been registered as an “affiliated club” with Athletics Victoria. Costing approx \$300 p.a., affiliation provided the club with public liability and professional indemnity insurance, and provided our members with various benefits such as personal accident insurance coverage and discounted entry to a couple of AV events.

Unfortunately the cost of affiliation has significantly increased such that renewals are now due at a cost of **\$306 + \$10 per member**. The \$10 is waived for existing financial AV members. Essentially the club is up for approx \$3000 to renew from 1 April 2019.

AV flagged some changes a few months ago and indicated there would be a transition period. On this basis we anticipated being able to address it at our 2019 AGM, and in all probability raise the Miler membership fee to \$30 to cover the increased cost. We are disappointed to now learn there is no opportunity to transition this way.

Unless we renew, the club has no public liability or professional indemnity insurance which exposes well intentioned volunteer committee members to an unreasonable risk of personal liability. The committee considers this to be an untenable position.

In addition, the committee is supportive of personal accident cover being in place for all members so that we can individually and collectively have some peace of mind if ever cover is needed (within the bounds of the cover provided of course).

## **Action taken by club**

Consistent with our rules, the committee has unanimously resolved to renew the AV affiliation policy and pay the resulting premium which will be in the order of \$3000-\$3500.

This means the club has public liability and professional indemnity cover and members who are not presently AV members have personal accident cover in place from 1 April (see summary of insurance coverage attached).

The exact cost won't be known until we supply our membership list to AV so they can identify those members that are already financial AV members. AV have assured us that your details will only be used for this purpose.

As the opportunity to raise the fees prior to this year has been missed for reasons beyond our control, the club will be unable to recover this which will put a decent dint in our \$4,500 bank balance.

## **Your \$ contributions are welcomed**

What we are asking is that members that are not current financial AV members make a voluntary (good faith) contribution of \$10 to the club to assist covering part of the insurance cost for 2018-19. The decision to contribute is entirely personal, and no consequences will be imposed upon anyone that does not contribute. And for the avoidance of doubt, we won't be checking or keeping a list to see who's paid – you have our word.

You can easily make your \$10 contribution by bank transfer to:

Name: Melbourne Midday Milers

Bank: Bendigo Bank

BSB: 633000

Account: 156726531

For book keeping purpose please enter "insurance contribution" in the remittance field.

**Next steps**

In order to cover this expense in future years, we anticipate increasing 2019/20 member fees to \$30.

If you have any questions about this please don't hesitate to contact me and/or any other committee member.

Cheers, Rafa  
MMM Secretary

## Attachment 2 – 2020 Draft Calendar

Month	Date	Confirmed	Details
Jan	21 Dec - 28 Jan	Y	School holidays

Feb	Tue 4		Summer tan time trial
	Tue 11		Two Bridges relay
	Sun 23	Y	Wangaratta marathon

Mar	Sun 1	Y	Tokyo marathon
	Sun 1		5M's - Mornington Peninsula
	Mon 9	Y	Labour day
	Sun 15	N	R4TK's
	Tue 24		MMM event 3
	Fri 27	Y	Oxfam Trailwalker

Apr	28 Mar - 13 Apr	Y	School holidays
	Sun 5	Y	Canberra marathon
	Sat 18	N	AV-XCR Round 1
	Sat 25	Y	ANZAC day
	Tue 28		MMM event 4

May	Sat 2	N	AV-XCR Round 2
	Sun 3	Y	Puffing Billy
	Thu 7		Autumn tan time trial
	Sun 10	Y	Mother's day
	Tue 12		MMM event 5
	Sat 23	N	AV-XCR Round 3

Jun	Mon 8	Y	Queen's birthday
	Sat 13	N	AV-XCR Round 4
	Tue 23		MMM event 6

Jul	27 Jun - 12 Jul	Y	School holidays
	Sat 4	N	AV-XCR Round 5
	Sun 5	Y	Gold Coast marathon
	Sun 19	N	10km scratch / Albert Park
	Sun 26	Y	Run Melbourne

Aug	Sat 1	N	AV-XCR Round 7
	Thu 6		Winter tan time trial
	Sat 8		Parkrun Miler volunteer day
	Sun 9	N	City2Surf
	Sat 15	N	AV-XCR Round 8
	Tue 24		MMM event 8
	Fri 28		Winter Romp

MMM championship event

MMM non points event

AV event

Date to be avoided

### All races (9):

Mile handicap

5Ms

Killer Loop

3000m handicap

Two Bridges relay

5000m handicap

10km scratch

Max Howard tan handicap

Month	Date	Confirmed	Details
Sep	Sun 6	Y	Father's day
	Sun 6		AV-XCR Round 9
	Sat 12		AV-XCR Round 10
	Tue 15		MMM event 9
	19 Sep - 4 Oct	Y	School holidays
Oct	Sun 11	Y	Melbourne marathon
	Fri 16	Y	Awards night
Nov	Tue 3	Y	Melbourne cup
	Tue 10		Spring tan timetrial
Dec	Tue 15	Y	100 x 100
	Wed 16	Y	Xmas brekky